



SPRING 2010

DPR Vetting Cycle Pilot
September 20, 2009



DC Children and Youth Investment Trust Corporation



Mission of DPR

The Department of Parks and Recreation plans, preserves, and enhances the District's open space and recreational amenities to provide a diverse array of recreation programs and promote participation by bridging cultural, physical and economic gaps.





What is a Programmatic Partner?

- A Community-Based Organization that offers free programming to DPR users
- Preference for programs not offered by DPR (e.g. youth scuba diving)
- Creative/Innovative





Types of Programmatic Partnerships

- Creative arts
- Sports
- Health and Wellness
- Educational



How to Apply

THE CURRENT PROCESS



DC Children and Youth Investment Trust Corporation



How to Apply

- Submit a proposal (including cover letter, proposal narrative, program budget, and insurance as per the website)
- DPR staff reviews and eventually accepts the proposal
- Ensure all staff all volunteers working with youth undergo volunteer background checks and receive clearance (certification)
- Provide copies of pre and post assessment tools





After the Proposal is Submitted

- MOA is drafted
- Program performance evaluation metrics are agreed on
- Programming can begin
 - Entire process takes between 6 and 8 weeks





What Makes a Successful Partnership?

- Becomes a part of the community
- Plans ahead
- Meets site staff ahead of time
- Collaborates with other programmatic partners and DPR on events and programs





Sites in High Need of Partners

Site	Ward
Kalorama	1
Parkview	1
Rosedale	6
King Greenleaf	6
Benning Park	7
Watts Branch	7
Ridge Road	7
Bald Eagle	8
Barry Farm	8

How to Apply

THE NEW PROCESS



DC Children and Youth Investment Trust Corporation



Programmatic Partner Definition

- A Community-Based Organization that offers free programming to DPR user

Types of programs:

- Creative arts
- Sports
- Health and Wellness
- Educational





Why Change the Process?

The current process is:

- Cumbersome
- Repetitive
- Not targeted to collect the programmatic information needed to make informed decisions
- Lacking timelines and deadlines





Differences in Process

Current Process
1. Proposal
2. Gathering of program information to draft MOA
3. MOA

New Process
1. Targeted vetting application, approval, and placement
2. MOA and donation agreement




Vetting application results

There will be three possible results.


The applicants can be:

1. Approved for partnership
1. Conditionally approved pending submission of additional information
1. Not approved



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- The process is modeled after the Office of Out-of-School Time (DCPS) vetting application process.
 - Based on the DCPS model, the Mayor's Office has launched a citywide vetting effort to align the way all city agencies screen and partner with organizations to bring services to the city youth.
 - DPR vetting process will be streamlined to ensure faster response and effectiveness, and to be aligned with the city's long term vision.



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- The new process will ensure cooperation, exchange of common information, and alignment with the citywide vetting process.
 - It will make sure that all organizations have basic assurances, such as liability insurance and background checks of individuals who come in contact with the youth.
 - It will allow for a better understanding of the quality and the implementation plan of the program proposed.





Program trends

In DPR Rec Centers we have

- Afterschool programs aligned to the school year
- Summer programs to provide summer camp experience
- Sports program that can span seasons (summer-fall; spring summer)
- As of today, however, organizations apply to start programming at any moment during the year with varied beginning and end dates





Ideally...

DPR would like to have

- Afterschool programs that start the first day of school and end the last day of school
- Summer programs that start the first day of DPR summer camp and end the last day of summer camp
- Eventually, seasonal sport programs





However...

We understand that restrictions and limitations that come with grants and sponsorships can dictate how long and where a program runs.

Such limitations will be taken into consideration and the process will be flexible.





Timeline

FALL 2010 PROGRAMS

1. Application will be due in May
2. Approval notice and placement in June
3. MOA signing in July
4. Projected beginning: end of August





Timeline

Summer 2010 PROGRAMS

1. Application will be due in March
2. Approval notice and placement in April
3. MOA signing in May
4. Projected beginning: mid-June





Discussing now...

- To grant a three year approval that doesn't require a yearly vetting application (DC's Criminal background checks are good for two years)
- The yearly process for vetted/approved organizations will require filing of:
 1. Amended MOA with site/program changes
 2. Current donation agreement
 3. Insurance
 4. Fingerprinting of new staff





Discussing Now....

- Grandfathering in the organizations that area already vetted and approved by DCPS
- Possible December interim vetting cycle for programs that project starting in January/February
- Currently drawing all related documents





Coming Up

- DPR is considering asking organizations to apply to run a Rec Center completely, functioning as site coordinators to deliver their own services and integrate services with other DPR partners.
 - This will take place as a separate application process.

